

# Timothy Coffin

Winnipeg, MB  
Canada

*An enthusiastic, self-starter with a positive, solution-seeking attitude. Results-focused individual with versatile experience in planning and logistics, team leadership, and management. Skilled relationship builder and an engaging leader that believes in inspiring a shared vision through clear and regular communication. Strong interpersonal skills, with well-developed analytical, creative problem solving, and decision-making capabilities. An experienced change facilitator that focuses on creating a positive organizational culture. Detail-oriented individual with an eye for continuous improvement and meeting short- and long-term objectives. Additional strengths in:*

- *Strategic Vision and Planning*
- *Leadership and Team Building*
- *Project Collaboration*
- *Productivity and Time Utilization*
- *“Out-of-the-box” Thinker*
- *Articulate Communicator and Negotiator*

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## PROFESSIONAL EXPERIENCE

### **NATO Flight Training Canada (NFTC) - Head Quarters Staff Officer**

**Nov 2015 to Apr 2017**

- Provide oversight, coordination, and advice regarding all operational matters relating to the NFTC Program.

### **Royal Canadian Air Force (RCAF) - Ammunition Staff Officer & CF188 Hornet Coordination Staff Officer**

**Jul 2013 to Nov 2015**

- Manager of the RCAF training ammunition.
- Provided coordination to the CF188 Hornet fleet on a multitude of international operational exercises and training events.

### **NFTC Flying Instructor Tour - Program Deputy Operations Officer**

**Feb 2008 to Jul 2013**

- Responsible for coordinating 110 flying missions per day and over 21,000 flying hours per year.
- Coordinated weekly ‘training’ deployments of Military Training Aircraft across Canada and the US.
- Liaised with contractors to ensure high quality services were provided to the NFTC program.

### **Flight Standards Officer**

- Collaborated with the Standards team to develop flying standards for the NFTC program.

- Conducted Quality Assurance on student pilots and on Qualified Flight Instructors.
- Conducted student testing in accordance with applicable training plans and orders.
- Ensured instructor development training was in line with applicable orders.
- Maintained flying proficiency with an 'A' category instructional rating.

**Flight Instructor**

- Instructed new military student pilots on the CT156 Harvard II aircraft.
- Achieved an 'A' Instructional Category - the highest instructional flying category given to RCAF instructor pilots.

EDUCATION

Master of Arts in Sustainable Design (Candidate) Minneapolis College of Art and Design (MCAD)	Aug 2016 – Present
Royal Canadian Air Force Flight Instructors Course	2008
Royal Canadian Air Force Pilot Wings (Single Seat High Performance Aircraft) Aircraft flown: CT156, CT155, CF188	2005
Bachelor of Arts in Business Administration Royal Military College of Canada (RMC)	2003

CERTIFICATIONS

Human Performance in Military Aviation (HPMA) Coordinator Course	2012
Air Force Lessons Learned Staff Officer Course	2010
Unit Environmental Officer Course	2000